

**TOWN OF PLATTSBURGH**  
**TOWN BOARD SEMI-MONTHLY MEETING**  
**October 17, 2024**

**Resolution No. 024-232**

**Publish a Request for Qualifications (RFQ)**  
**Intended for Professional Consulting Services**  
**for the Planning & Codes Departments**

**WHEREAS**, the Town of Plattsburgh is seeking proposals from qualified firms in New York State to provide professional engineering, consulting, and related services for the Planning & Community Development and Codes Departments as outlined in the full text of the related Request for Qualifications (RFQ) provided; and

**WHEREAS**, The Town of Plattsburgh will rank the responses received on an evaluation of the firm's ability to provide services to municipal clients, private clients, technical skills, experience and reference information. The Town of Plattsburgh reserves the right to reject any or all proposals and to conduct interviews at its sole discretion. Responses must be sealed and marked Professional Planning, Codes, and Consulting Services and received at the Town of Plattsburgh Town Clerk's Office by **2:00 pm, on December 10th, 2024**. Responses must also be submitted digitally by email to the Planning & Community Development Department at [jessicak@townofplattsburgh.org](mailto:jessicak@townofplattsburgh.org). Additional information regarding this Request for Qualifications may be obtained by calling the Planning & Community Development Department at 518-562-6850 during business hours Monday – Friday or going to the Town of Plattsburgh website under Public Notices; now therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to solicit and receive informal proposals for professional planning, codes, engineering, and consulting services, and that the Town Clerk post notice on the Town's Clerk's bulletin board, Press Republican Newspaper, and post on the Town's Website under Public Notices; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Planning & Community Development , Codes and Zoning Department, and the Town Clerk.

**Motion:**

**Seconded by:**

**Discussion:**

**Roll Call:**

**Yes   No   Absent   Carried   Tabled**

**Thomas E. Wood**  
**Barbara E. Hebert**  
**Charles A. Kostyk**  
**Dana M. Isabella**  
**Michael S. Cashman**